



SAP Industry Forum

First meeting – Wed 27 June 2018

Agenda



- 1 Introduction (Chairman)
- 2 Introductions of members
- 3 Consideration of the Terms of Reference
- 4 Operation of SAPIF
- 5 The Buildings Mission
- 6 Priorities to consider for SAP 11
 - We will share feedback received so far on the developments needed for SAP 11 and invite members' views
 - What are the main gaps currently and potential solutions?
- 7 SAP 10 and Part L
 - Update on progress and expected timelines
- 8 Discussion topics for future meetings
 - We will invite members' views on topics that should be discussed at future meetings
- 9 AOB

Introduction



Robust Details – a summary

- Set up in 2004 by industry and government as a company limited by guarantee
- Runs the Part E robustdetails® scheme for separating walls and floors
- A product certification company accredited by UKAS to BS EN ISO17065
- Over a million homes certified, around 20,000 tested, over 99% compliant
- With background in QA, and personnel experienced in Part L and SAP, decided to bid for Lot 4 on SAP contract 2017-2020
- Not concerned with the actual technical issues, more about helping develop more robust processes for Lots 1, 2 and 3 where BRE is the contractor

Introduction



Robust Details – personnel

- John Tebbit
 - Chair of SAPIF
 - Previous CEO of RDL, now non-executive director
 - Deputy CEO and Technical director at Construction Products Association 2001 to 2014
 - Member of BRAC 2006-2016
 - Non-executive director Zero Carbon Hub 2008-2016

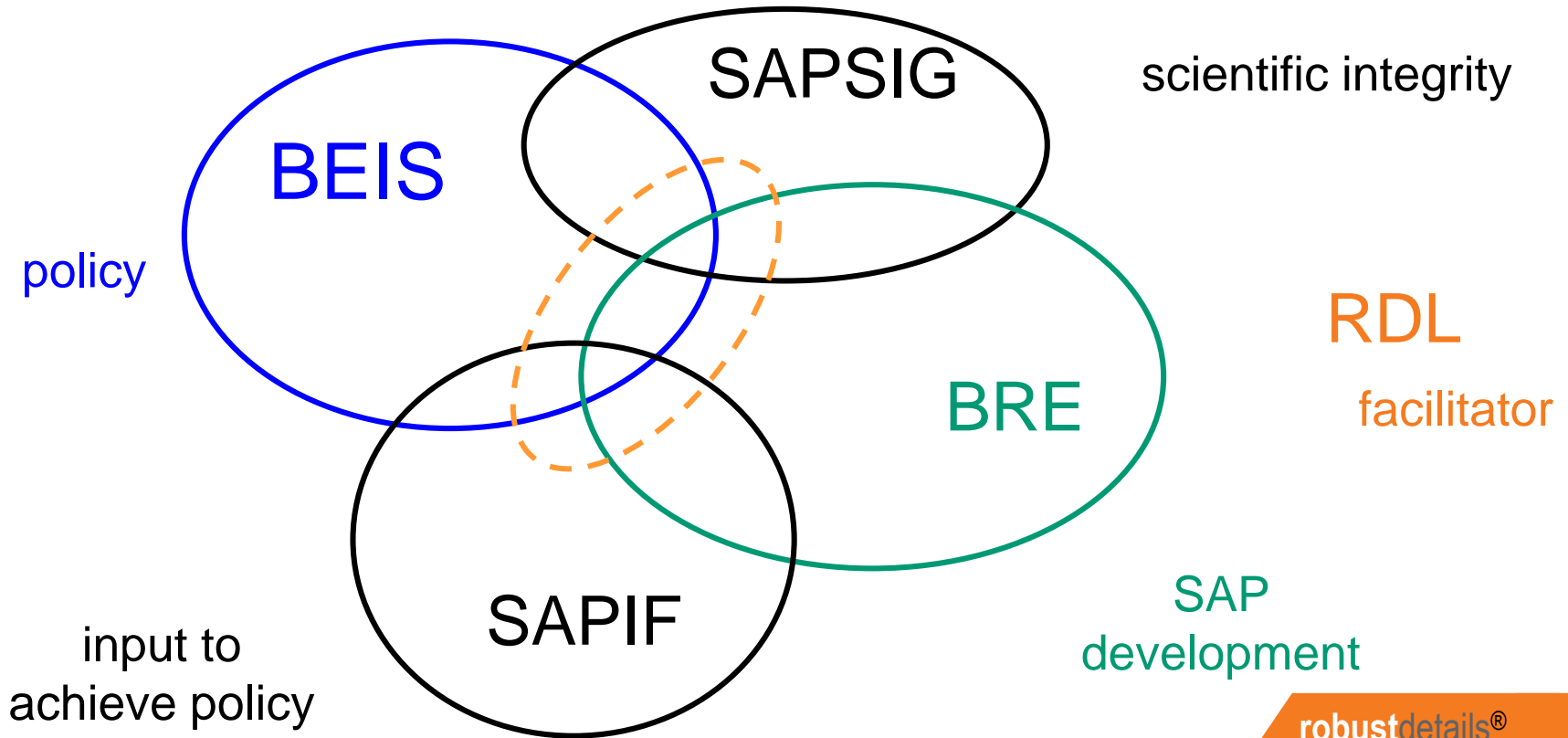
Introduction



Robust Details – personnel

- Nick Booth
 - Secretariat contributor of SAPIF
 - RDL's QA Manager (2015 to date)
 - 26 years Quality / Quality Assurance and Management Systems experience across both service and manufacturing sectors; including the building / construction industry

Introduction – interface model



Terms of Reference



- Terms of reference are draft
- Discussion and any amendments
- Approval by SAPIF
- Note clauses on:
 - Purpose of SAPIF and scope
 - Confidentiality
 - Declarations of conflicts of interests

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Operation of SAPIF

- SAPIF member Acceptance Form
- SAP Contract Confidentiality Policy
- Control of data records & software

SAPQA003 CONFIDENTIALITY POLICY
Authorised by: Nick Booth Status: ISSUED Date of effect: 13/02/2018

1 Purpose

To set out RDL's policy on confidentiality to safeguard information obtained.

2 Scope

The confidentiality of information includes data about or relating to, a person, organisation, or an organisation's design, products and services.

2.1 RDL people

People directly employed by RDL are subject to obligations to maintain confidentiality by means of their employment contract.

3 Directors and Group / Committee members

SAPQA004 CONTROL OF DATA, RECORDS AND SOFTWARE
Authorised by: David Parter Status: ISSUED Date of effect: 13/02/2018

Purpose

To set out RDL's policy and procedure for the control of data, records and software, including retention periods and disposal of confidential items.

Scope

This policy applies to all RDL personnel¹ are required to meet the requirements in this document. Records as defined in section 3.

Definition

Records are an account of stored data and information relating to the SAP Contract. This includes records in paper format (e.g. completed plot registration application forms), or electronic records of type approval applications held on a database.

4 Records to be retained

Robust Details Limited Block E, Bletchley Park Science and Innovation Centre Milton Keynes, MK3 6EB
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SAPIF membership acceptance

Impartiality
Are you aware of any situation, or do you have any interests/associations now, or within the last two years, with products/systems or organisations that might present you, as a member of the SAPIF, with a conflict of interests? If so, please list them together with any measures you think would mitigate them.

Directorships
Please list any non-executive directorships that you currently hold and any that you have held in the last two years. Please give start and, if applicable, end dates for each.

Declaration
I agree to keep strictly confidential all confidential information received, obtained or learned in

The Buildings Mission –

At least halve the energy use of new buildings by 2030

On 21st May, the Prime Minister announced this ambitious mission as part of our ‘Clean Growth Grand Challenge’. This will be achieved by:

- making sure every new building in Britain is safe, high quality, much more efficient and uses **clean heating**
- innovating to make low energy, low carbon buildings cheaper to build
- driving lower carbon, lower cost and higher quality construction through innovative techniques
- giving consumers more control over how they use energy through smart technologies
- halving the cost of renovating existing buildings to a similar standard as new buildings, while increasing quality and safety

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& Industrial Strategy



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SAPIF



Thank you

